

**Penobscot County Commissioners' Meeting Minutes June 3, 2025**  
**8:45 AM Commissioners Daniel Tremble, Andre Cushing and David Marshall**

**#2499**

**Roll Call -**

Chair Cushing opened the meeting at 8:45 AM from the Commissioners Chambers with all Commissioners, Treasurer Mower, Administrator Adkins and Director Dyer present.

**Pledge of Allegiance** – Commissioner Tremble led the pledge.

**Executive Session**---Commissioner Marshall made a motion to go into Executive Session at 8:45 AM under 1 M.R.S.A. § 405 (6) (E) Consultation with Legal Counsel. Commissioner Tremble seconded the motion. A vote to approve passed 3-0. Present were: Commissioners, Treasurer Mower, CA Adkins, HR Director Dyer, Sheriff Morton, Capt. Boulier and Attorney John Hamer. Session ended at 9: 25 AM.

**Action Taken -**

**Meeting Reconvened at 9:30 AM**

**Approval of Meeting Minutes -**

Commissioner Tremble made a motion to approve the May 20<sup>th</sup>, 2025 meeting minutes. Commissioner Marshall seconded the motion. A vote to approve passed 3-0. Signed.

**Public Comment** – None

**Sheriff's Update** –

Sheriff Morton presented the following:

- After discussion on the Jail Medical Contract RFP bids that were opened at the May 20<sup>th</sup> meeting, Commissioner Marshall moved to approve Sheriff's recommendation of Alternative Correctional Healthcare to be awarded as presented: 6 months (2025) @ \$1,113,777.96; 2026 @ \$2,316,660.16 & 2027 @ \$2,409,326.57 for a Grand Total of \$5,839,764.69. Commissioner Tremble seconded the motion. A vote to approve passed 3-0.
- Discussion on two new cargo / transport vans that have been ordered; Sheriff reported while some adjustments from original presentation needed to be made, the overall cost will be less.
- Pre-trial and diversion services were discussed. Our current vendor Maine pre-trial expires on June 30, 2025. After discussion, Sheriff will negotiate with Maine Pretrial to go hybrid.

**Y Demolition Discussion -**

Property owner, Paul Newman and Exterminator, Bob Stutzman discussed the rodent issue since the old Y demolition took place. Mr. Newman would like to be reimbursed for the funds used at this time to rid the rodents. Commission is requesting more information before a decision be made.

**Probate Office Update –**

Register Simmons presented the following:

- Discussion on some Probate fee being increased due to the rising costs of operations and overall expenses within the probate office.
  - LD 505 was passed yesterday. A summary of changes discussed.
- Discussion on a request to paint the front office. After discussion, Commissioner Tremble moved to approve up to \$2,200 for the painting job in the Probate Office. Commissioner Marshall seconded the motion. If funding not in either departmental budget, then Dept. 32 / Building can be used. A vote to approve 3-0.
- An office update was reported with the office being fully staffed.
- A court recording system was discussed for the Probate Court. Administrator Adkins recommend an RFP go out for this system which will be paid by the surcharge funds.
- 2025 Docket update (530 cases)

**Tax Abatement Appeal Hearing**

Commissioner Cushing opened the hearing at 10:40 AM.

- Present were:
  - David Moison – Property Owner
  - Gina Batchelder – Town Manager
  - Travis Roy – Assessor's Agent for Enfield
- For property located at Bluff Road, Enfield / Penobscot County / Tax Map 29 / Lot 024 / Account 1527
- Property is a 12.7-acre lot
- Property was purchased in 1999; this property has no building on it, just land.
- Assessed value in 2025 is \$ 43,900. Mr. Moison is requesting an assessed value of \$20,400 (a \$25,100 reduction)
- Rebuttal from the Town of Enfield Gina Batchelor and Travis Roy 2025 state that Mr. Moison feels that a piece of the methodology used in assessing fair market value is not relevant. Maine Law does require assessors to determine a "just value" for each parcel.
- Ms. Batchelor reported that she has been trying to work with Mr. Moison and providing all the tax bills requested.
- The Commissioners stated that they would make a decision and get back to all parties.

The hearing was closed at 12:02 PM

**Meeting Reconvened at 12:12 PM**

Director Buswell and Deputy Morrison presented the following:

- After discussion, Commissioner Tremble moved to approve the City of Old Town ambulance agreement. Commissioner Marshall seconded the motion. A vote to approve passed 3-0. Signed.
- After discussion, Commissioner Marshall moved to approve the Town of Millinocket ambulance and fire agreements. Commissioner Tremble seconded the motion. A vote to approve passed 3-0. Signed.
- Review of the Cannabis Ordinance and Application. There will be a public hearing at our next meeting.

**IT Update -**

Commission Chair Cushing opened the bids for the IT Department – Website Re-design RFP. The following 25 vendors submitted their bid by the Friday, May 30<sup>th</sup>, 4:30 PM deadline.

1	Latasha Revis ( <i>uncertain CO name</i> )	\$25,250
2	Alen Kevorkian ( <i>uncertain CO name</i> )	\$29,500
3	Inherent	\$24,750
4	Black Dog – Glen Falls, New York	\$11,200 & \$14,400
5	Karen Vance ( <i>uncertain CO name</i> )	\$85,000
6	Finally Free Productions	\$18,632
7	Andrew Wright	\$20,000
8	Performant Software	\$15,000
9	Finit Systems Inc	\$52,580
10	All Around Creative	\$29,245
11	Binary Build Up, LLC	\$25,000
12	Exemplifi, LLC	\$97,500
13	Karen Dennis ( <i>uncertain CO name</i> )	\$28,981
14	Interpersonal Frequency	\$79,000
15	BJ McIntosh - Avil Plus	\$29,795.40
16	Design Theory, LLC	\$17,500
17	Invictech	\$14,000
18	Steven May	\$28,485
19	Richard Tombelli	\$17,500
20	Andisites	\$57,900
21	Planeteria Media	\$65,000
22	Maciej Fita - Brand Dignity	\$19,000
23	REVIZE	\$13,600
24	Sutherland – Weston	\$12,000
25	RFP from Bogota, Columbia	\$42,000

**IT Update – Continued:**

Commissioner Marshall moved to take these bids under advisement. Commissioner Tremble seconded the motion. A vote to approve passed 3-0.

**Facilities Update –**

Director MacDonald presented the following:

- Discussion and review of the diagrams of the back parking lot fencing on the secured storage area in the back parking lot fencing. Administrator Adkins recommends putting out an RFP for pricing on all three fencing proposals.

**HR Update –**

Director Dyer, HR Coordinator Snow and HR Assistant Leathers reported on the HRIS software system which is felt to be beneficial to the County. The Commissioners will be attending a Zoom meeting with this vendor on June 10<sup>th</sup> from noon to 1 PM.

**Administrative Update –**

Administrator Adkins presented the following:

- There were no bids received for Bid Opening for Commercial Real Estate Services that was posted. However, Administrator Adkins received from Mr. Hughes who stated he would be of assistance.
- After discussion on future meetings with streaming options for the public since Facebook will no longer be viable. One of the possibilities will be the use of YouTube.
- Communication was reviewed for Peter Pray to be officially approved for LUPC.

**Approval of Warrants-**

Payroll Warrant	<b>05.23.25</b>	<b>\$ 339,408.25</b>	<b>05.30.25</b>	<b>\$ 334,025.04</b>
A/P General Fund	<b>05.27.25</b>	<b>\$ 561,653.01</b>	<b>06.03.25</b>	<b>\$ 296,323.67</b>
A/P PRCC Bond	<b>05.27.25</b>	<b>\$ 240,904.05</b>	<b>06.03.25</b>	<b>\$ N/A</b>
A/P Unorg Terr	<b>05.27.25</b>	<b>\$ 54,499.32</b>	<b>06.03.25</b>	<b>\$ 24,739.20</b>
A/P UT TIF	<b>05.27.25</b>	<b>\$ N/A</b>	<b>06.03.25</b>	<b>\$ 6,206.36</b>
A/P ARPA	<b>05.27.25</b>	<b>\$ 154,962.79</b>	<b>06.03.25</b>	<b>\$ N/A</b>

Tremble a motion to approve the warrants per Item O on the agenda. Commissioner Marshall seconded the motion. A vote to approve passed 3-0. Signed.

Payroll status changes signed for: Olivia Devine, Madilyn Newcomb, Eugene Abramov, Angela Gould, Keeley McMullen, Ahrya Somers, Rachael Kimball, Amanda McLeod, Catherine Sullivan, Riley Schoch, Rebecca Wood, Gary Bragdon, Brody Gaslin, Kendra Diaz, Heather Richardson, Levi Thompson, Conner Gray, Brandon Watson, Ashlee Goodwin, Nathan Gilliam, Tate Scovil, Toni Bridges and Andy Rios.

Commissioner Tremble moved to adjourn the meeting at 1:35 PM. Commissioner Marshall seconded the motion. A vote to approve passed 3 -0.

**Certified By:**

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Administrator, Scott Adkins

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Andre E. Cushing, III, Chair

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Daniel J Tremble, Commissioner

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David S. Marshall, Commissioner